Hellenic Accreditation System

Annex D2/**19** to the Certificate No. **1248-3**

SCOPE of ACCREDITATION

of the

TOTALCERT IKE

as a Persons Certification Body
in the voluntary area

Description of Certification	Regulations / Standards / In house Procedures
Basic Disaster Management Skills	General Regulation for Certification of Persons TC_Reg- 06.00 Specific Regulation for Certification of Persons- Syllabus 1.0/2021 in "*Basic Disaster Management Skills scheme"* TC_Sp.Reg.Syl-VDAFK-02.02
Finance and Administration • Disaster and crisis management officer • Risk and crisis management in local government organizations (natural, biological and technological hazards) officer • Public organization and Operation of services, businesses and organizations. • Administative Support Executive using ICT • Administative and Secretarial Support Executive using ICT • Foreign Language Basic Skills in the Workplace • Green Business & Economy Executive • Financial and Insurance Information Specialist • Innovation & Entrepreneurship	General Regulation for Certification of Persons TC_Reg- 06.00 Specific Regulation for Certification of Persons *"Finance and Administration scheme"* TC_Sp.Reg.Syl.MANAGMENT 09

Description of Certification	Regulations / Standards / In house Procedures
Digital Technologies • Digital Skills in Social Networking • *E*-commerce systems and Eshop support Executive • Web and Application Design Specialist. • Artificial intelligence and ChatGPT specialist. • Food Marketing Executive • Information and Communication Technology (ICT) specialist in the agri-food sector • Applications of Artificial Intelligence in Education • AI applications in energy issues • AI applications in the Environment • Digital Security in Financial Services • Data analysis and data science in the retail industry • Digital strategies: Artificial Intelligence and Marketing • Exporting in the AI era: AI and Deep Learning as Accelerators of the Export Sector • Data Analytics and Business Development • Data Analytics in Research and Development (R&D) • Data Analysis in Financial Services • Data Analysis using Artificial Intelligence (AI) • Developing IT and digital fraud protection skills • Specialist in the Use of Social Media Marketing Product Techniques and Tools	General Regulation for Certification of Persons TC_Reg- 06.00 Specific Regulation for Certification of Persons- Syllabus 1.0/02.06.2025 in "*Digital Technologies Scheme"* TC_Sp.Reg.SYL1.0.ΤΠΕ.11

Description of Certification	Regulations / Standards / In house Procedures
Digital Technologies • AI for Cyber Threat Detection and Response • Cybersecurity and System Security Necessity • Cloud in Cybersecurity • Cloud Computing and Computing Infrastructures • Project Management and Information Technology • Modern Electronic Invoicing Techniques and Tools • Modern Cybersecurity Techniques and Solutions for SMEs • Sustainable Financial Planning • Financial Resources and Consumer Liabilities Management • Financial Products and Modern Forms of Transactions	General Regulation for Certification of Persons TC_Reg- 06.00 Specific Regulation for Certification of Persons-Syllabus 1.0/02.06.2025 in "*Digital Technologies Scheme"* TC_Sp.Reg.SYL1.0.ΤΠΕ.11
Health and Social Care • First Aid officer • Social Care officer • Prevention and Control Measures for Infections Related to Health Care Facilities • Crucial Education Issues Related to the Management of Patients with Psychiatric Problems • Medical DRG Coding and Billing Rules • Employee of the General Hospital Nursing Unit • Cleaning and disinfection services in closed hospital wards	General Regulation for Certification of Persons TC_Reg- 06.00 Specific Regulation for Certification of Persons-Syllabus in "*Health and Social Care Scheme"* TC_Sp.Reg.Syl.-HEALTH.-08.00

Description of Certification	Regulations / Standards / In house Procedures
Tourism and Alimentation Sector • Tourist Office Employee • Receptionist / Hotel Customer Service • E-Commerce & Hospitality Sales & Marketing Officer • Professional Housekeeper • Linen-room Officer • Waiter / Catering Officer • Reception Services and Digital Skillls • Food Hygiene and Safety in Food Service Activities • Cooking and Pastry Art • Housekeeping Services and Environmental Management • Outdoor Recreational Tourism Activities Animator • Bath Therapy, Thalassotherapy and SPA Services • Executive of tourist offices • Alternative Tourism and Elements of Culture • Creative Tourism	General Regulation for Certification of Persons TC_Reg- 06.00 Specific Regulation for Certification of Persons- Syllabus in “TOURISM and ALIMENTATION SECTOR” TC_Sp.Reg.Syl.- TOUR 06
Environment and Energy Sector • RES Applications Specialist • Smart Buildings Programming Technician • Transition to the Circular Economy	General Regulation of Certification of Persons TC_Reg-06.00 Specific Regulation of Certification of Persons "Environment and Energy Sector" TC_Sp.Reg.Syl-ENVENERGY.01.01

Description of Certification	Regulations / Standards / In house Procedures
Production and Trade Sector • Supply Chain Management and Export Trade Executive • Dairy Technician - Dairy Technician • Viticulture - Winemaking Technician • Food Safety & Quality Management Executive • Agricultural product standardisation systems manager • Agri-food sales executive • Agri-food supply chain manager • Olive oil processing & standardisation employee • Promotion of Exports and Marketing of Agri-Food Products • Development of Export Startups and New Businesses	General Regulation for the Certification of Persons TC_Reg-06.00 Special Regulation for Certification of Persons "Production and Trade Sector", TC_Sp.Reg.Syl-PRODTRADE. 04

Address of Body head office: **4, Othonos Str., 10557 Athens, Greece**
Approved Signatory: **Vasileios Bereris**

This Scope of Accreditation replaces the previous one dated **10.11.2025**.
The Accreditation Certificate No. **1248-3**, according to ELOT EN ISO/IEC 17024:2012, is valid until **14.04.2030**.

Athens, **03.03.2026**

Konstantinou Evangelos Apostolos
CEO of ESYD